

### Level 2 Foundation Certificate in Bookkeeping

£500 plus VAT (includes all books and materials)

Unit	Tuition (6:00pm–8:30pm)								CBA*
Bookkeeping Transactions	17 Sep	24 Sep	01 Oct	08 Oct	14 Oct	15 Oct	21 Oct	22 Oct	w/c 02 Nov
Bookkeeping Controls	05 Nov	12 Nov	19 Nov	26 Nov	03 Dec	10 Dec			w/c 14 Dec

### Level 3 Advanced Certificate in Bookkeeping

Starting in January 2021

£800 plus VAT (includes all books and materials)

Unit	Tuition (6:00pm–8:30pm)								CBA*
Advanced Bookkeeping									
Final Accounts Preparation									
Indirect Tax									

\* Exam fees are payable directly to the nearest AAT centre at approximately £88 per exam

### Level 4 Professional Diploma in Accounting

£2,000 plus VAT (books purchased directly using student discount code, total cost = £127)

Unit	Tuition (6:00pm–8:30pm)														CBA*	Unit fee (exc. VAT)
Financial Statements	14 Sep	17 Sep	21 Sep	24 Sep	28 Sep	01 Oct	05 Oct	08 Oct	12 Oct	15 Oct	19 Oct	22 Oct	02 Nov	05 Nov	w/c 16 Nov 2020	£550
Budgeting	23 Nov	26 Nov	30 Nov	03 Dec	07 Dec	10 Dec	14 Dec	17 Dec	04 Jan	07 Jan					w/c 18 Jan 2021	£380
Decision & Control	25 Jan	28 Jan	01 Feb	04 Feb	08 Feb	11 Feb	22 Feb	25 Feb	01 Mar	04 Mar	08 Mar	11 Mar			w/c 22 Mar 2021	£425
Synoptic	25 Mar	29 Mar	01 Apr	05 Apr											w/c 12 Apr 2021	£150
Personal Tax	19 Apr	22 Apr	26 Apr	29 Apr	01 May**	06 May	10 May	13 May	17 May	20 May					w/c 01 Jun 2021	£380
Business Tax	07 Jun	10 Jun	14 Jun	17 Jun	21 Jun	24 Jun	28 Jun	01 Jul	05 Jul	08 Jul					w/c 19 Jul 2021	£380

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\*\* Note - Saturday morning 9:30 am - 12:00 pm